Health Information Technology Commission
Minutes

Date: Thursday January 17, 2013
      1:00pm – 4:00pm

Location: MDCH
1st floor Capital View Bldg
Conference Room B&C
201 Townsend Street
Lansing, Michigan 48913

Commissioners Present:
Toshiki Masaki – Vice Chair
Michael Chrissos-Phone
Dennis Swan
Mark Notman, Ph.D.
Nick Lyon
Michael Gardner
Orest Sowirka, D.O.
Larry Wagenknecht, R.Ph.
Irita Matthews

Commissioners Absent:
Gregory Forzley M.D.
Robert Milewski
Thomas Lauzon
David Behen

Staff:
Meghan Vanderstelt
Kimberly Bachelder

Guests:

Bridget Callahan	Jeff Livesay	Nancy Short
Jeff Shaw	Jeff Allison	Angela Vanker
Brain Seggie	Helen Hill	Tina Scott
Robin Hepfinger	Clare Tanner	Chris Buskulic
Megan Petcko Sweet	John Hazewinkle	Doug Dietzman
Cynthia Green Edwards	Dan Lohrmann	Scot Larsen
	Andrea Walrath	

Minutes: The regular monthly meeting of the Michigan Health Information Technology Commission was held on Thursday January 17, 2013 at the Michigan Department of Community Health with nine Commissioners present.

A. **Welcome & Introductions**
  1. Toshiki Masaki, Chair for today's meeting, welcomed the HITC members and introduced the newest HIT Commission member, Irita Mathews, representing the Health Information Technology Field. Matthews is vice president, associate general counsel and assistant corporate secretary for Detroit-based Health Alliance Plan, where she has worked since 2002. She previously served as a staff attorney for the Detroit Medical Center. Matthews is a member of the American Health Lawyers Association, State Bar of Michigan

- Health Law Section and American Bar Association - Health Law Section. She will represent the health information technology field and fills the vacancy created by the resignation of Robert Paul.

B. Review and Approval of 12-20-12 meeting minutes
 1. Minutes of the 12-20-12 meeting were approved and will be posted to the HIT Commission (HITC) website following the meeting.

C. Dashboard
 1. Meghan Vanderstelt reviewed the January 2013 Dashboard. A copy of the January dashboard will be available on the HITC website.
 2. Commissioner Comment: The HITC members approved the inclusion of the national benchmarking data that was presented in the January update and requests that it be included on a quarterly basis. The HITC also recognized the value of this portion of the dashboard to help focus on how Michigan compares nationally and where we can potentially focus our future activities. The HITC recognized that the metrics used on the national benchmarking portion of the dashboard are similar to what was requested of the Sub-State HIEs to report. Nick Lyon will be attending the February MiHIN Board meeting and will discuss the topic. Going forward into 2013, the HITC will use the proposed 2013 dashboard and will add, delete, or modify as needed.

D. HITC 2013 Potential Areas of Focus Revisited
 1. Meghan Vanderstelt introduced a revised 2013 HITC Theme document that summarized Commissioner comments on potential topics for the 2013 year.
     a. The five themes that were outlined included: Security, infrastructure, consumer engagement, policy and workforce. The areas were further characterized by business needs and technical needs.
     b. Vanderstelt reminded the HITC that this was a fluid document and encouraged the HITC to provide feedback.
     c. Vanderstelt also informed the HITC that a draft of the Quarter One activities was drafted. February continued the focus on Cyber Security and included a tentative presentation on the Michigan Health Insurance Exchange. Vanderstelt will send the draft plan to the Commissioners for review.
 2. Commissioner Comment: Some commissioners were curious as to how to tie these buckets back to the metrics that are usually presented on the Dashboard. The suggestion was made to think of the "buckets" as the high level goals and the dashboard metrics as the granular expressions of how those goals are being met. The dashboard metrics would be, when possible, aligned specifically with one or more buckets.
 3. After a string of questions clarifying the meaning of certain acronyms within the theme document, Vanderstelt announced that she would work on a public HIT/HIE Dictionary as a reference guide.

4. HIT Workforce needs were also stressed. Vanderstelt will plan on contacting MEDC and Spark for information on the topic.

E. DTMB Presentation on Cyber Security

1. Dan Lohrmann, Chief Security Officer for the State of Michigan presented "Creating a Secure State Michigan's Cyber Initiatives".

  a. Lohrmann informed the HITC on current national and state cyber threats. Lohrmann also presented the Governor's plan and activities that will aid in mediating threats. Lohrmann also reminded the HITC that the Healthcare industry opens up new targets for cyber dangers.

2. Commissioners Comment: As we move down road of trying to facilitate health information exchange and trying to make this information available at the point of care, we have to find a message to balance the reality of cyber security threats, to the positive activities in data exchange. The HITC does not want to dissuade health data exchange, but would like to find a way to educate, warn people of the adverse side of HIE, while highlighting that the positive outweighs the negative in the majority of HIE activities.

F. Cyber Security Recommendations for the HIT Commission

1. Jeff Livesay, Associate Director of MiHIN Shared Services, presented "Cyber Security Recommendations for the HIT Commission".

  a. Livesay explained that the whitepaper that was presented to the HITC is still in draft form and was created and vetted by a variety of stakeholders. Stakeholders involved with the whitepaper include: HQ Army Medical Command, NIST, QO's of MI, Sub-State HIE's of MI, The State of Michigan, MSMS, MHA, Blue Cross Blue Shield of Michigan, Nitor Group, Southern Michigan Health association, CNSI, Spectrum Health, Allegiance Health, Southern Methodist University, MSU Institute for Health Policy, University of Michigan, Merit Network Inc., Aurora Group, Advance in Management Inc., HT Systems, Trilogy Security, Deloitte & Touche LLP, Covisint, Hiper Logic, PNC Financial Services Group, United Physicians, and OptumInsight.

  b. The Major Recommendation to the HITC highlighted:
    i. Security baselines
    ii. Training and education
    iii. Risk assessment and mitigation
    iv. Insurance protection
    v. Adoption of common definition of assurance levels
    vi. Creation of an identity management infrastructure
    vii. Chartering new workgroups
    viii. Funding one or more demonstration and pilot projects

  c. Commissioner Comment: The HITC would like MiHIN to prioritize the activities listed in the whitepaper and would like to compare the recommendations to the mission and scope of the HIT Commission.

The HITC told MiHIN to submit a finalized draft of the whitepaper to the HITC before any further action is underway with the whitepaper. The HITC would also like the prioritization list circulated before the next meeting so the HITC can have plenty of time to review for discussion during February's meeting.

G. HITC Next Steps
1. HITC Next Steps with Cyber Security
   a. The HITC would like to look into how to prioritize the recommendations for cyber security and use these recommendations to roll out the best practices state wide to all who are involved in the HIT/HIE arena so that the HITC has the highest level of assurance and confidence that there was due diligence and implemented best practices in the areas of policy, legal, and business process in order to maximize the security of health information for the citizens of Michigan.
   b. Mark Notman Ph.D moved that the HITC compare a new list of identified priorities (provided by MiHIN on behalf of the security workgroup that competed the whitepaper) listed in the whitepaper and review the document and see how far the HITC can get with making prioritized, solid recommendations to the Director of MDCH for assisting with HIE security and privacy concerns in Michigan. Nick Lyon seconded the motion. The HITC unanimously approved the motion.
2. Prioritization of 2013 Annual Report
   a. February's meeting will continue with the cyber security discussion and an update of Health Insurance Exchange (Marketplace) activities.
   b. The Commission would also like to hear more updates on Sub-State HIEs. Vanderstelt will begin planning on the topic for March.
3. Status of Annual Report
   a. Vanderstelt will send out the final draft for HITC approval by the end of the month and would like the HITC to send any comments, questions, or concerns to her before the February meeting. Vanderstelt would like to finalize the 2013 Annual Report during February 2013 meeting.
4. 2013 Meeting Schedule
   a. The HITC recognized the meetings scheduled in the first quarter for 2013 are necessary. Vanderstelt will send out a survey asking which months Commissioners are not likely to attend. The results will be reviewed at the next meeting and a solidified 2013 schedule will be developed.

H. Public Comment
1. No Public Comment
I. Adjourn
1. Meeting adjourned at 3:40